



General Information

**Winter Polish Open Championships in Para Swimming
for Athletes with Disabilities 2019 – Szczecin, Poland**

20 – 24 November 2019



Ministerstwo
Sportu i Turystyki



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1. COMPETITION INFORMATION

On behalf of Management Sport Club for Disabled "START" Szczecin, we have the honor to invite all Para swimmers to take part in event: Winter Open Polish Championships in Swimming for Athletes with Disabilities, which will be held in Szczecin from 20 to 24 November 2019.

Local Organizing Committee will do all possible effort to host the competition for all swimmers and staff of your teams in the best possible way.

1.1 SUPERVISOR

Polish Sports Association for the Disabled START supported by Polish Paralympic Committee.

1.2 ORGANIZER

Sport Club for Disabled "START"
ul. Litewska 20, 71-344 Szczecin, Poland

Contact person: Karolina Hubkiewicz
mobile: +48 505 455 608

Contact person: Patricia Witkowska
mobile: +48 790 300 111

Contact person: Arkadiusz Skrzypinski
mobile: +48 502 276 990

Office:
phone: +48 91 383 74 30

e-mail: start-szczecin@post.pl, disabledswimming.szczecin@gmail.com

Web-site: www.swimming.szczecin.pl

Please be informed that competition is sanctioned by World Para Swimming and is conducted under the auspices of current World Para Swimming Rules and Regulations. For more information, please contact a person responsible for World Para Swimming support:

Name: Jovana Zrnzevic

E-mail: jovana.zrnzevic@paralympic.org, ipcswimming@paralympic.org

1.3 DATE AND PLACE OF THE EVENT

Date: 20 - 24 November 2019

Place: City Centre of Sport, Recreation and Rehabilitation "Floating Arena"
ul. Wąska 16, 71-415 Szczecin, Poland

1.4 IMPAIRMENT GROUPS

The competition is open for swimmers with a physical or a visual impairment.

1.5 OFFERED EVENTS FOR BELOW SPORT CLASSES

S1 – S10, S11 – S13

1.6 TECHNICAL INFORMATION ABOUT COMPETITION POOL

Length: 50 meters
Number of lanes: 10
Depth of pool: 2,24 meters,
Width of lane: 2,50 meters,
Temperature of water: 28°C

1.7 TECHNICAL INFORMATION ABOUT WARM-UP POOL

Length: 25 meters,
Number of lanes: 6
Depth of pool: 1,00 – 3,60 meters,
Width of lane: 2,00 meters,
Temperature of water: 28°C

Training and warm up facilities will be provided for the participating athletes from 20 November until the end of competition.

All swimmers and coaches are requested to follow the warm up procedure in order to ensure a safe and high quality warm up for all participating athletes.

1.8 TECHNICAL DETAILS

Competition is held with training and warm up facilities will be provided for the participating athletes from 20 November until the end of competition. Competition is held with automatic timing system and a multimedia scoreboard.

2. REGISTRATION PROCESS

2.1 ENTRY AND CLOSING DATE

Entries shall be returned to the organizing committee up to Final Entry Deadline **22 September 2019** by official Final Entry Booking Form.

Please be informed, that applications sending after deadline may not be accepted.

Please fill the Entry Form carefully and with full responsibility, no changes would be accepted after deadline! Teams record their application in Organizing Committee could be charged in case of changing or canceling their Entry after deadline!

All relevant documents must be sent to all the following addresses:

Contact details are as follows:

1. Organizing Committee:

Name: Karolina Hubkiewicz, Patrycja Witkowska, Arkadiusz Skrzypinski

E-mail: start-szczecin@post.pl, disabledswimming.szczecin@gmail.com
(please send all information to both LOC addresses!)

2.2 FINAL ENTRY BOOKING FORM

In order to make your necessary accommodation booking, and ensure transport and accreditation for your team you must submit your Final Entry Booking Form by the Final Entry Deadline (22 September 2019) to the LOC (on BOTH e-mails: start-szczecin@post.pl, disabledswimming.szczecin@gmail.com).

Final Entry Booking Form must contain the following, fulfilled information for your team:

- Page 1: Accreditation List
- Page 1B: Competition Entries
- Page 2: Accommodation Booking Request
- Page 3: Transport Information

3. ENTRY PACKAGE

3.1 BASIC ENTRY FEE

The registration fee (Basic Entry Fee) per each person (athletes & team officials) is 50 €. This cost includes:

- Optional: Transfer from/to Goleniów Airport to/from Szczecin
- Daily transport shuttle (hotel-venue)
- Competition operation costs

Fees must be paid to the Organizer upon arrival at the competition

3.2 CANCELLATION OF COMING GUESTS/REFUNDS POLICY

Cancellations until the Final Entry Deadline (22 September 2019)	Teams are not liable to pay the basic entry fee for any cancelled participants
Cancellations between 23 September 2019 and 23 October 2019	Teams are liable to pay 50% of the basic entry fee and 50% of accommodation costs for any of cancelled participants (whole team costs in case of canceling participation of team)
Cancellations from 24 October 2019	Teams are liable to pay 100% of the basic entry fee and 100% of accommodation costs for any of cancelled participants (whole team costs in case of canceling participation of team)

For outstanding fees due to cancellation must be paid to the Organizer upon arrival at the competition. In case of cancelling a whole team after 22 September 2019 (and therefore when there would be no possibility for the team to pay at the LOC office), the LOC will issue an invoice for the relevant to the NPC for payment by bank transfer.

4. ACCOMMODATION/ALIMENTATION

Please be informed, that Local Organizing Committee is responsible for the whole reservation in Radisson Blu Hotel, a 4 stars hotel with adaptation for disabled people. This Hotel has been chosen because of excellent standard and a high quality of service. Besides LOC cooperate with this hotel from 2006 and guarantee suitable accommodation during the competition. Radisson Hotel is also located close to competition object which allows an easily transport for all teams.

Below we present you accommodation details:

Hotel RADISSON Blu
pl. Rodła 10
70-419 Szczecin, Poland
phone: +48 91 35 95 595
e-mail: reservations.szczecin@Radissonsas.com
www: [www: www.radissonblu.com](http://www.radissonblu.com)

Please note, that above hotel is only official hotel for competition and no other hotels are permitted to use by competition participants.

The accommodation fee includes full board alimentation:

- Double room: **100 €** per person per day
- Single room: **120 €** per person per day

All accommodation fees must be paid directly to the LOC upon arrival at the competition, not to the Hotel. The hotel will be in charge only to collect any necessary extra costs incurred during your stay (i.e. laundry, telephone, mini bar, etc.)

4.1 EARLIER COMING

In a normal conditions Radisson Blu hotel has check-in for guests at 2 p.m.

In special cases we can try to welcome organized groups earlier than at 2 p.m. after consulting this matter with hotel's manager. Because of this fact, we kindly ask you to include this information at Final Entry Form.

For the organization of accommodation for early arrivals and days outside of the Competition, please contact the LOC to make arrangements.

4.2 WHEELCHAIR USERS

To improve arranging accommodation, we kindly ask national representations to fill with care the Final Entry Form with information about wheelchair users. This is necessary information for booking suitable rooms in Hotel.

4.3 PARKING

Information concern guests coming in their own. Please be informed, that Organizing Committee would not refund payments for parking at hotel area. Charge should be paid at Radisson Blu Hotel reception.

CAR – 35 PLN / day (about € 10/day)

4.4 MEALS INFORMATION

Basic Entry Fee include breakfast, lunch and evening meal during the following period:

- First Meal – due to arrival time
- Last Meal – due to departure time

Teams will be provided by meals prepared respectively as much as it would be possible, to their arrival/departure time.

Time of meals:

According to competition schedule.

Payment of alimentation is included in a total accommodation fee.

5. TRANSPORT

5.1 TRANSPORT AT COMPETITION:

We pleasantly inform, that Organizing Committee provide transportation adapted also for wheelchair users on the time of lasting competition from hotel to the sport area (which is located two kilometers from hotel Radisson Blu). Buses will be moving according to the transportation schedule.

5.2 TRANSPORTATION FROM AIRPORTS:

Please find preferred airport to travel at the competition place:

Goleniów Airport – Poland

Nearest International Airport is Szczecin Airport (well known as Goleniów Airport - which is 40 kilometers from City Centre of Sport in Szczecin).

Organizing Committee provide transport support for groups using above airport.

Berlin-Schönefeld and Tegel Airport – Germany

Another choice is to take flight connection to Berlin Airport (Germany) - which is 180 km from Szczecin.

Transfers for NPCs arriving to Berlin or other airports can be provided with additional cost as follows:

BUS/CAR SIZE	ONE-WAY (Szczecin-Berlin-Szczecin)	TWO-WAYS (2x Szczecin-Berlin-Szczecin)
8-people van	200 €	350 €
50-people bus	600 €	1100 €

NPCs must notify the organizers of their arrival and departure details by the final entry deadline (**22 September 2019**). Transfers cannot be guaranteed for information sent after this date.

6. COMPETITION DETAILS

6.1 TRAINING SCHEDULE

Full training schedule for all arriving competitors would be prepared after receiving by Local Organizing Committee all entries and distributed to all participating teams after registration deadline (22 September 2019)

6.2 DOPING CONTROL

According to *The World Anti-Doping Code* doping control can be announced during competition. Polish Commission Against Doping in Sport will be watching over the right course of events and the same will be taking sample collections.

6.3 AWARDS

Medals will be awarded for:

1st, 2nd, 3rd place for best male and female swimmers according to World Para Swimming points.

6.4 WORLD PARA SWIMMING LICENCE

Only athletes with World Para Swimming license will be considered for World Para Swimming ranking and record lists.

6.5 STATUS OF COMPETITION

Winter Polish Open Championships in Para Swimming 2019 is organized under the auspices of World Para Swimming. All records achieved during the competition would be considered by World Para Swimming.

6.6 CONDUCT OF COMPETITION

Winter Polish Open Championships in Para Swimming competition must be conducted according to the current World Para Swimming Rules and Regulations at that time.

6.7 VISA

In case your delegation will need to get Visas, below we present the website of Ministry of Foreign Affairs Republic of Poland where you can find more informations:

<https://www.gov.pl/web/diplomacy/visas>

For those needing a visa, a letter of invitation can be provided by the organizers with the correctly filled *Visa Support Request Letter* which contains details:

- Full name as in passport
- Function in team
- Passport number
- Passport expiry date
- Copy of passport (clear to see)

6.8 INSURANCE

Please note, that all participants (athletes and team officials) attending this event must ensure they have the appropriate personal, medical and travel insurance, as the event will not indemnify individual claims.